

# ADVANCED PRODUCTIONS

SOUND • LIGHTING • VIDEO PROJECTION • STAGING • RENTALS

The Credit Card Authorization form permits Advanced Productions to use this credit card for the cost of sales items and or production services agreed upon between client and Advanced Productions representative. In order to confirm a production the customer and representative of Advanced Productions confirm specific items and or services needed for the production. Once the equipment and services are agreed upon; the representative of Advanced Productions will generate a contract.

Upon execution of the contract this card may be used for the fifty percent deposit of the production costs per the contract. The remaining balance is due upon delivery or pickup of equipment. The customer may choose to pay initial or remainder balance due by check or cash rather than credit card. Should the customer elect another form of payment; this form remains on file for lost or damaged equipment. On this form the customer can indicate the amount that is approved for use as well as a description of use. The customer may also indicate whether or not they want Advanced Productions to keep this card on file for future business or not.

This form acts as a signature on file for those that do not visit our office directly. If the customer has not applied for terms with Advanced Productions and was not contacted with an approval, then the customer and or client is C.O.D. What this means is payment must be provided before or upon delivery of equipment. If Advanced Productions is fabricating specific décor, set, equipment, graphic or other elements for the customer's production, this card may be used for materials as well as the production costs agreed upon in contract provided.

Before any charges are made to this card, the customer's approval is required. After the completion of this form the customer may fax it back to Advanced Productions or email it to: [Credit@4advancedproductions.com](mailto:Credit@4advancedproductions.com).

*...THANKS FOR YOUR BUSINESS...*

